

Approved 4-19-05

**Minutes of the
Oglethorpe County Library Board of Trustees
January 18, 2005**

Call to Order: by Chairman Howard Shapiro

Attending: Tim Andrews, Roger Neesmith, Trisha Mathis, Jodi Higgins, Greg Jones, Howard Shapiro, Barbara Davenport, ARLS Assistant Director for Outreach Services- Judy Atwood, Branch Manager-Janet Burroughs, Public input- Ed Smith.

Minutes from October 2004 meeting were approved as presented.

Public Input: Ed Smith presented proposal to sell some of his record albums at the library with a percentage of the proceeds going to the library. See Letter. Greg Jones questioned how we would respond to others wishing to make similar arrangements. We could be overcome with "junk." Judy suggested that we make this a FOL issue. Greg will present to proposal to FOL at next meeting.

Friends of the Library: Greg Jones reported that the last FOL meeting had been postponed at the President Gwen Lott's request.

OLD BUSINESS

Financial Report: Green Page; Judy Atwood reported that the new phone line was over budget but suggested that we wait until end of the fiscal year to see if we have money in reserve we can use to meet the expense of the new phone line.

NEW BUSINESS

Branch Manager's Report: White Pages

Circulation Statistics: Purple Page.

General Statistics: Pink Page

Legislative Day: Judy encouraged Trustees and FOL members to attend the January 31, 2005 Legislative Day. Registration forms provided.

Meeting Adjourned

Janet Burroughs

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Legislative Day: Judy encouraged Trustees and FOL members to attend the January 31, 2005 Legislative Day. Registration forms provided.

Meeting Adjourned

Judith. Burroughs

Minutes of the
Oglethorpe County Library Board of Trustees
April 19, 2005

*approved
7-19-05*

Call to Order Chairman Howard Shapiro

Attending: Tim Andrews, Roger Neesmith, Mary Ann Crawford, Tricia Mathis, Greg Jones, Jodi Higgins, Howard Shapiro, Barbara Cabaniss, Peggy Hroma, ARLS Asst. Director Judy Atwood, Branch Manager Jan Burroughs *and Barbara Davenport*

Public Input: None

Welcome to new board member Peggy Hroma.

Minutes of January 18, 2005 meeting approved as presented

Friends of the Library: Greg Jones Organizational meeting of Friends of Georgia Public Libraries is meeting in Conyers, GA , Friday April 22. Gwen Lott, Jan Burroughs & Howard Shapiro have registered

OLD BUSINESS: None

NEW BUSINESS

Branch Manager's Report: White Pages

Financial Report: Green page. Judy Atwood reported that we were where we should be financially with 75% of the budget being allocated. The increased expenditure for 2nd phone line will be reduced next year when it is included in our e-rate proposal.

Legislative Report 2005: Yellow Page

- 3% reduction for libraries requested by Governor Perdue was restored to the libraries by the General Assembly. PINES did not receive increased funding; however, we should not notice any change in service as a result.
- PINES: Technicians at the state level are working diligently to replace Sirsi by developing a new PINES circulation system using "open source" software. The new system will be much improved over the current Sirsi program we are using. State developed system will be considerably less expensive.
- State Representatives Brian Kemp and Bob Smith were key players in providing funding for library repairs. This will be in the form of matching funds. The Madison County Library is top priority to receive up to \$50,000.00 to repair damage caused by tornadoes in September of 2004.
- State Book Budget remains at .35/per capita. To put this into perspective, it takes 71 people to purchase 1 book.

Circulation Statistics: Blue Page

Regional News : Judy Atwood

- Greg Deal will be over seeing computer operations for the region.
- Frankenstein exhibit

Request from the Director: Judy Atwood reports that Kathryn Ames would like the Oglethorpe County Library Board to request \$1000.00 from the Board of Education to be used for Accelerated Reader books. Greg Jones and Mary Ann Crawford will contact Dr. Welch about this funding.

Power Surges: Jan will call Roger Tinch with Georgia Powers to discuss power surges that affect our computers.

Finance Committee: Just in case a committee is needed for upcoming budget proposals, Greg Jones, Mary Ann Crawford and Jodi Higgins have volunteered.

Board Appointments

- Roger Neesmith has declined to serve on the library board for a 2nd full term. His vacated seat will be advertised in Echo & signs at library.
- Reappointment letters will be requested from Board of Commissioners for Mary Ann Crawford and Barbara Davenport.

Meeting Adjourned

Respectfully submitted,

Janet A. Burroughs, acting secretary.

*not approved
1-17-06*

**Minutes of the
Oglethorpe County Library Board of Trustees
July 19, 2005**

Call to Order: Howard Shapiro

Attending: Howard Shapiro, Peggy Hroma, Jodi Higgins, Greg Jones, Barbara Cabainss, Barbara Davenport, Assistant Director Judy Atwood, Regional Direction Kathy Ames, Branch Manager Jan Burroughs

Public Input: None

Minutes of April 19, 2005: approved

Friends of the Library, Greg Jones: Friends are beginning to make plans for future events: "Antique Road Show"-type program, Book sale in November.

Branch Manager's Report: White Pages

Financial Report: Green & Yellow sheets

Circulation Statistics: Peach sheet

Regional News, Kathy Ames:

- \$600.00 windfall from the FY04 budget was spent on new equipment and software.
- Primary Service Standards: Blue sheet. It was noted that Oglethorpe exceeds the magazine subscription minimum.

Staff Development Day, Judy Atwood: All Athens Regional System libraries will be closed on September 20th to facilitate attendance of SDD. Readers Advisory will be the focus of this year's program.

OLD BUSINESS:

Clarification of discrepancy in amount of funding from the Board of Commissioners was discussed. Letter from Sheila Arnold reports \$46,000.00 for library funding. The Echo reported \$56,000.00 in funds for support of the library.

NEW BUSINESS:

- Trash pick-up service was discussed
- New board member is needed to replace Roger Neesmith's vacated seat. In addition to advertising in the Echo for applicants, former applicants will be called to confirm their continued interest in serving.
- Use of Commercial Bank billboard was offered by Peggy Hroma
- Committee appointed to review by-laws and constitution for Oglethorpe County Library.
Appointed includes: Howard Shapiro, Greg Jones and Jodi Higgins.
- Repair of video projector discussed, Jan will contact AV dept in Athens concerning state contract for replacement bulb and price of new Infocus projector.

Meeting Adjourned

Respectfully submitted,



Janet A. Burroughs, acting secretary.

Not approved
as
1-17-06

**Minutes of the
Oglethorpe County Library Board of Trustees
October 18, 2005**

Call to Order: Howard Shapiro

Attending: No quorum ---Judy Atwood, Jan Burroughs, Howard Shapiro, Tim Andrews, Mary Ann Crawford, Tricia Mathis,

Public Input: none

Minutes of July, 2005 meeting: read

Branch Manager's Report: White paper

Financial Report: Green paper

Circulation Statistics: Salmon paper

Annual Report FY 2005: Yellow paper

OLD BUSINESS:

NEW BUSINESS:

- Utility Bill discussed. Jan will call BOC for report of recent utility bills and amount budgeted.
- Ideas to promote library card applications and increase circulation discussed:
Prize to classroom with most parents registered for library card.
Prize to class that has the most checkouts during a set period

Meeting Adjourned

Respectfully submitted,

Janet A. Burroughs

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